



## Provisional Member Application

FEE: \$150.00\* + 13% HST = \$169.50

Any private sector sole proprietorship, partnership or corporation recognized by their local and provincial government as being a legitimate business PRIMARILY engaged in the business of dismantling motor vehicles for their parts re-use and recycling and for the vehicle's material recycling and re-use in the Province of Ontario, *that cannot meet the full membership criteria of a Direct member.*

Recyclers with Provisional Status shall: have access to those member benefits as approved by the Board of Directors in writing; have the right to attend and participate in Association activities. Their participation in Association business affairs shall be restricted to such matters as may directly concern them; and, have no right to vote or hold office.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Municipality: \_\_\_\_\_ Postal Code: \_\_\_\_\_

\_\_\_ Please check here if you control another facility that processes vehicles, as ALL facilities need to be audited to the CAREC Standard.

Tel: \_\_\_\_\_ Email: \_\_\_\_\_ Inventory System: \_\_\_\_\_

# of Employees: \_\_\_\_\_ Years in Business: \_\_\_\_\_ # of vehicles bought/yr \_\_\_\_\_

EASR # as an ELV Waste Disposal Site: \_\_\_\_\_

Officers, Directors and/or Partners (list full names and positions):

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My membership application has been sponsored by the following OARA Direct Member:

### Provide photocopies of the following:

\_\_\_ Class C Garage License from MTO      \_\_\_ Motor Vehicle Dealers D License from OMVIC

(Applicant must be compliant with the Highway Traffic Act and Motor Vehicle Dealers Act by holding either or both of the above licenses.)

\_\_\_ Municipal License

(This license must clearly show that your business is licensed in the municipality you operate in as an auto wrecking, auto salvage, auto recycling or equivalent designation. If your municipality does not require a license, you need to submit a letter from your municipality, on their letterhead, indicating that a license is not required but the business, identified as an auto salvage, auto wrecking, auto recycling or equivalent designation, is in compliance with local zoning and bylaws.)

\_\_\_ Federal Business Tax #    \_\_\_ WSIB #      \_\_\_ Proof of Liability Insurance    \_\_\_ Waste Generator HWIN #

\_\_\_ Resource Productivity and Recovery Authority Registration # (for scrap tires)

\_\_\_ Waybills/Invoices showing disposal of: used oil, antifreeze, washer fluid, batteries, fuel, mercury switches

### Provide colour photographs showing the following:

\_\_\_ Front of property    \_\_\_ Sales counter    \_\_\_ Parts storage and racking    \_\_\_ Scrap vehicle storage

\_\_\_ Delivery vehicles    \_\_\_ Vehicle dismantling    \_\_\_ Scrap tire storage    \_\_\_ Scrap battery storage

\_\_\_ Waste storage (ie used oil, antifreeze, etc)    \_\_\_ CFC/hCFC recovery machines

**OARA reserves the right to undertake a facility tour or contact the sponsoring Direct Member during the application process to verify any submitted information.**

**Provide the following completed documents:**

- \_\_\_ Credit Application
- \_\_\_ Memorandum of Understanding

**Read and Initial the following Code of Ethics and Standard Agreements:**

**OARA Code of Ethics**  
 As a condition of membership in the Ontario Automotive Recyclers Association (OARA), I agree:

- To respect the reputation, profile and status of OARA, and represent the association accordingly;
- To operate according to the ordinances, statutes and laws of the various jurisdictions;
- To promote the conservation of energy and the total utilization of our natural and manufactured resources;
- To minimize the reduction of usable automotive parts to scrap, as long as we believe there remains a reasonable potential of saving the energy it represents, by negating the need to manufacture a similar replacement part;
- To maintain a clean an non-polluting environment in and around our place(s) of business;
- To participate in the functions, activities, and programs of the Association, and where possible lend my/our business and professional expertise.

1. I have read and will abide by the OARA Code of Ethics. \_\_\_\_\_
2. I understand that I will need to successfully pass (75% score) an audit to the Canadian Auto Recyclers' Environmental Code before becoming a Direct Member and that I will require a successful audit every two (2) years if I score less than 85% or every three (3) years if I score 85% or over. \_\_\_\_\_
3. I understand that terms and conditions on all payments to the Association are: Net 15 Days. \_\_\_\_\_
4. I am aware that a complete application consists of a: two (2) page application form; cheque for \$150+hst; various supporting copies and photographs; a completed Credit Application, and Memorandum of Understanding. \_\_\_\_\_
5. I understand that I am primarily joining OARA for the educational opportunities and that I will not have access to membership benefits including the vehicle acquisition programs, parts procurement programs or membership discount programs (auction, shipping or insurance, etc).
6. I understand that I will not be able to use the OARA logo nor be included in OARA marketing material until such time as I achieve Direct Member status.
7. I hereby give consent to receive commercial electronic messages from OARA once accepted as a Direct Member of OARA. \_\_\_\_\_
8. I hereby consent to the release of the above information and specifically authorize OARA to receive the above information for purposes of evaluation of this membership application. \_\_\_\_\_

Applications missing information or missing payment will not be considered until all information is submitted.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make cheque payable in full to OARA.**  
**Submit ALL supporting documents to OARA: [steve@oara.com](mailto:steve@oara.com)**  
**134 Langarth Street East, London ON N6C 1Z5**